



Springboard Speech, PLLC  
Pediatric Speech, Language, and Feeding Therapy  
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## Fee Schedule and Practice Policies

Thank you for choosing Springboard Speech, PLLC to serve your child's needs. We are committed to providing you with the highest quality care. At this time, in person and virtual services are only offered in the District of Columbia. Please know that the timely payment of your bill is an integral part of our service and as such, this payment policy is an agreement between you and Springboard Speech, PLLC for payment of services provided. By signing this policy, you are agreeing to pay for services provided to you or your family member. As a client of Springboard Speech, PLLC, you are required to carefully review and sign our practice policies.

### Fee Schedule

(Effective 2/01/2024)

<b>In-Home Speech/Language Therapy</b>	<b>\$180 per hour</b>
*45 minute sessions considered on a case by case basis	<b>\$160 per 45 min</b>
<b>Virtual Speech/Language Therapy</b>	<b>\$160 per hour</b>
	<b>\$100 per 30 minutes</b>
<b>Evaluation (Articulation Only)</b>	<b>\$375</b>
Includes formal/informal testing, interpretation, dynamic assessment, recommendations, and written report	
<b>Evaluation (Language/Articulation, Fluency, Feeding)</b>	<b>\$500</b>
Includes formal/informal testing, interpretation, dynamic assessment, recommendations, and written report	
<b>Re-Evaluation (for Current Clients)</b>	<b>\$300</b>
Includes formal/informal testing, interpretation, dynamic assessment, recommendations, and written report	
<b>Consultative Services</b>	<b>\$160 per hour</b>
Provide IEP feedback, attend school IEP/Eligibility meetings, parent training or coaching sessions, collaborate with other professionals, etc	

**Please read the following information carefully:**

All therapy/evaluation/consult fees are due:

- At the time of invoice. Invoices are provided at the beginning of the month for the previous month's therapy sessions. Evaluations are invoiced at the time of evaluation.
- Payments submitted 15 days after the invoice date will incur a \$25.00 late fee.
- We accept the following payment methods at this time:  
Check or Ivy Pay (HIPAA-compliant secure online payment that accepts credit cards, debit cards, and HSA/Flex Spending Account cards).
- Checks should be made payable to: Springboard Speech, PLLC.
- If necessary, your clinician will make a courtesy call or fax required documentation to your insurance company. Any phone calls and extra documentation beyond 20 minutes will be billed at the hourly rate.

Springboard Speech, PLLC does not accept insurance at this time. However, some families elect to submit invoices directly to their insurance companies for possible reimbursement (known as a "superbill"). Superbills will include invoice amounts, dates of service, diagnosis codes, treatment codes, and provider licensing information required by insurance companies. Springboard Speech, PLLC cannot guarantee reimbursement by your insurance company for evaluation or treatment fees. Clients are responsible for communicating directly with their insurance companies to find out information relevant to their specific plan by inquiring about their "out of network" benefits. Examples of specific information to ask your insurance company includes the number of allowable visits per year, reimbursement rate, ICD-10 codes covered, CPT codes allowed, etc. Clients are responsible for communicating directly to Springboard Speech, PLLC when evaluation reports or therapy notes are required by their insurance company. Any reports or treatment notes will be provided to the client, who is responsible for submitting directly to their insurance company.

Outside evaluations are accepted on a case-by-case basis. Typically, new clients can begin treatment without a full evaluation if they submit a thorough outside evaluation that was conducted in the last 6 months. In these cases, the initial therapy session will be billed at a higher rate of \$200/hour to allow for Springboard Speech, PLLC to conduct its own dynamic assessment and create a new treatment plan.

Springboard Speech, PLLC welcomes collaboration with teachers, other caregivers, outside providers, and school-based therapists. Any phone calls or communication beyond 30 minutes will be billed at the hourly rate.

## Illness/COVID-19 Policy

Springboard Speech, PLLC takes the health and safety of our clients, their families, and our therapists seriously. Therapists will follow current CDC recommendations and Department of Health regulations to mitigate the spread of COVID-19.

- Your therapist will be vaccinated and boosted and will follow current CDC recommendations for further boosters as needed.
- At this time, a mutual decision on masking will be made between the therapist and family based on community transmission levels and the current health status of the therapist and client/client families. Please speak directly with your therapist if you have questions or concerns related to mask-use modifications.
- Therapists will sanitize their hands before and after therapy visits. Therapists will also disinfect toys and materials between clients.
- We ask that you cancel your therapy session if the client or anyone in their household has had a fever, cough, diarrhea, runny nose, or any other sign of illness (including any cold symptoms) in the past 24 hours. You may cancel therapy due to fever, cough, or illness at any time without incurring a late-cancel fee.
- If the patient or anyone in their immediate household has a known exposure to someone who has COVID-19, we ask that you please cancel therapy until a 5-7 day quarantine period has passed, or a COVID-19 PCR test on each family member is negative.
- If the therapist has a known exposure or tests positive for COVID-19, Springboard Speech, PLLC will immediately notify families and consult with local health officials to follow current protocols related to COVID-19.
- If local COVID-19 case numbers lead to imposition of school closures or restrictions on business operations, the therapist may elect to provide virtual-only services to mitigate the spread of COVID-19.
- The therapist will offer virtual services if either the therapist or the family is unable to participate in in-person services due to quarantine requirements. Additionally, the therapist and family may decide to reschedule missed therapy appointments due to illness, as allowed by both parties schedules.

**Please read and check all boxes to acknowledge understanding and the sign below:**

☐ I understand that I am responsible for all evaluation, therapy, and consult fees associated with my child's treatment.

☐ I understand that I am responsible for understanding my insurance benefits and communicating directly with my insurance company for submission of invoices for out-of-network benefits. In the event that a third-party payer source determines that rendered therapy services are “not covered” or otherwise denied, I will be responsible for all charges. I also understand that Springboard Speech, PLLC will not become involved in disputes between you and your third-party source regarding uncovered charges or reasons for denial.

☐ I, \_\_\_\_\_, (client / guardian name) understand the payment policy and the risks of not adhering to it.

☐ I, \_\_\_\_\_, (client / guardian name) consent to all infectious disease procedures outlined above and agree to adhere to all practice policies. By consenting to in-person speech therapy services, I recognize the inherent risks of being exposed to COVID-19 and that Springboard Speech, PLLC cannot guarantee I will not become infected with COVID-19.

\_\_\_\_\_  
Print Name of Client

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Signature of Client, Guardian or Responsible Party

\_\_\_\_\_  
Relationship to Client

\_\_\_\_\_  
Private Practitioner / Witness

\_\_\_\_\_  
Date